



Belfast City Council

Report to:	Development Committee
Subject:	Interim Cover Arrangements for Director of Development Post
Date:	11 November 2009
Reporting Officer:	Peter McNaney, Chief Executive
Contact Officer:	Peter McNaney, Chief Executive

Relevant Background Information

The purpose of this report is to advise the Committee of the cover arrangements for the Director of Development post until a new Director is appointed and takes up post.

Key Issues

- The recruitment exercise for a new Director of Development is underway and will be completed before the end of November.
- Two Heads of Service, Tim Husbands, Head of City Events and Venues and Shirley McCay, Head of Economic Initiatives, report to the Director of Development.
- Given the timeframe of the current recruitment exercise, each Head of Service has agreed to undertake an appropriate split in the Director's duties.
- Tim Husbands will have responsibility for Waterfront Hall; Ulster Hall; Events; Community Services; and Business Support.
- Shirley McCay will have responsibility for Economic Development; the North Foreshore; Planning and Transport; Tourism, Culture & Arts; European Unit (already linked to Economic Development); Policy & Business Development; Good Relations Issues; and SNAP.
- The following responsibilities are being undertaken jointly:
 - Provide strategic leadership and support to the Chief Executive in the overall management of the organisation
 - Developing the Committee agenda, dealing with Issues raised at Committee and

- working with the Committee Chairman
- Development Department Management Team Agenda and issues
- Attending COMT meetings
- Attending Committee, Council and other related meetings
- Partnership working (outward facing) e.g. external bodies, Boards, City centre issues, Agencies
- Any other related issues

Resource Implications

The additional responsibilities agreed for each of the Heads of Service include additional functional service management and joint corporate responsibilities. In accordance with the remuneration arrangements agreed for Chief Officers and Heads of Service (Policy & Resources (Personnel) Sub-Committee, 23 February 2004), each officer will receive a payment of two additional increments until the new Director is in post.

These costs will be met by the salary costs accounted for by the vacant post.

Recommendations

Members are asked to note the proposed cover and remuneration arrangements until a new Director of Development is in post.

Decision Tracking

N/A

Key to Abbreviations

N/A

Documents Attached

N/A