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| Subject: | Terms of Reference |
| Date: | 22 November 2022 |
| Reporting Officer: | Nora Largey, Interim City Solicitor/Director of Legal & Civic Services |
| Contact Officer: | Sarah Williams, Governance and Compliance Manager |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of report or summary of main issues |
| 1.1 | The purpose of this report is to set out for discussion the Terms of Reference of the Disability Working Group. |
| 2.0 | Recommendations |
| 2.1 | It is recommended that Members discuss the Terms of Reference of the Disability Working Group. |
| 3.0 | Main report |
| 3.1 | <u>Background</u> |

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| | <p>Following a Notice of Motion from Councillor Ross McMullan, this Working Group has been established. Draft Terms of Reference were brought to Strategy Policy & Resources Committee in September. The report and draft Terms of Reference are set out at Appendices 1 and 2 respectively.</p> |
| 3.2 | <p><u>Key Issues</u></p> <p>Councillor McMullan has proposed amended Terms of Reference which are set out at Appendix 3. Democratic Services has advised that external members are usually invited to a meeting of Council Working Groups therefore officers would recommend that external members are invited to attend any relevant meetings of the Working Group.</p> |
| 4.0 | <p><u>Financial & Resource Implications</u></p> <p>All costs related to this event will be met from existing budgets.</p> |
| 5.0 | <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>Any new policies or initiatives will be subject to the Council's usual equality, good relations and rural needs assessment processes.</p> |
| 6.0 | <p>Appendices – Documents Attached</p> |
| 6.1 | <p>Appendix 1 – Report to SP&R on 22 September 2022</p> <p>Appendix 2 – Draft Terms of Reference</p> <p>Appendix 3 - Amended Terms of Reference proposed by Councillor McMullan</p> |