

Table 1: Competitive Tenders

Title of Tender	Proposed Contract Duration	Estimated Total Contract Value	SRO	Short description of goods / services
To provide a catering service in Malone House	Up to 5 years	Up to estimated annual gross revenue of £435,000 for the contractor which a minimum 5% commission will be payable to Belfast City Council.	J Greer	The current catering contract (under an STA) is due to terminate on 28th Feb 2024. A new contract is required to effectively service the venues to ensure booked events are suitably catered for, to provide a public service and to ensure best use of Council assets.
To provide a catering service in Belfast Castle	Up to 5 years	Up to estimated annual gross revenue of £745,000 for the contractor (based on pre-Covid figures). Of which a minimum 5% commission will be payable to Belfast City Council.	J Greer	The current retail catering contract (STA) is due to terminate on 20th February 2024. A new contract is required to effectively service the venue to ensure booked events are suitably catered for, to provide a public service and to ensure best use of Council assets.
Supplier required to complete energy audits of four high use Council buildings – City Hall, Cecil Ward, Adelaide and Duncrue  *Previously approval June 23 for £50k but revised total now £85k	6 months Initially	Up to £85,000	J Tully	Findings to inform next steps on energy reduction
Provision of playground / muga / outdoor gym equipment independent inspections on BCC sites	Up to 4 years	Up to £80,000	D Sales	All playground, multi-use games areas, outdoor gyms need to be independently inspected on an annual basis; the reports also direct the playground Improvement Programme each year

## Appendix 1

AutoDesk Software licenses & support, to include bi-annual technology updates  *Previous approved June 2023 for £96,000 but has now been reviewed £105,000	Up to 3 years	Up to £105,000	P Gribben	AutoDesk software is licensed on an annual subscription basis meaning the current AutoDesk software in use by BCC will no longer be available after 30.11.2023 without a new contract. The software is currently in use by Facilities Management, Building Control, Parks Landscape and the Project Management Unit
Provision of insurance brokerage services	Up to 2 years	Up to £4.6m.  This includes insurance premiums of £2.2m p.a and broker fees – typically 3.5%/ up to £80k p.a.	T Wallace	The current brokerage services contract expires on the 31 October 2023 and a new supplier is required to retender the council's insurance policies which are renewable in April 24.
Managed Print Service. Leased printers and a cost effective 'cost per copy' contract	Up to 6 years	Up to £700,000	P Gribben	The Council printer fleet is very old and the majority cannot be fixed and supplies are expensive.
Appointment of a procurement advisor to deliver competitive dialogue procurements and financial due diligence	Up to 12 months	Up to £150,000	C Reynolds/ A Ferguson	To assist with addressing sustained housing demand from across the city and unlock regeneration potential across a number of strategic city centre sites. This will be a complex and high-profile process that could be subject to challenges.
Print of City Matters magazine	Up to 4 years	Up to £300,000	L Caldwell	Print contractor is required to print our residents' magazine
Tender for the Collection, Treatment and Recycling of Mattresses	Up to 4 years	Up to £400,000	C Matthews	The current contract is coming to an end and a new procurement process is required to ensure continuity of service
Provision of kerbside collections & treatment services for recyclable materials	Up to 7 years	Up to £19m	C Matthews	The current contract is coming to an end and a new procurement process is required to ensure continuity of service

Tender for facilitation and engagement services through a managed service framework to support development of a Neighbourhood Tourism Investment Programme	Up to 6 months	Up to £50,000	J Greer	Services will support and inform the development of a phased, market-led investment programme to support and enhance tourism products and capacity in local neighbourhoods across the city
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**Table 2: Single Tender Actions**

Title	Duration	Total Value	SRO	Description	Supplier
Supply, Delivery & Installation of 3 Pool Covers at Shankill Leisure Centre & Grove Wellbeing Centre	Up to 2 months	Up to £80,000	S Grimes	The existing Pool Covers & associated equipment were supplied and installed by Forge Leisure. The repairs are proprietary, and the replacement parts will have to be manufactured by Forge Leisure to interface with the remaining parts of the system previously installed by them	Forge Leisure
Provision of maintenance and servicing of the weighbridge system at Dargan Road waste transfer station	Up to 10 years	Up to £100,000	C Matthews	This service can only be carried out by the supplier/ OEM of the weighbridges, Precia Molen Ltd who has exclusive access to associated software and OEM parts associated with the asset as well as suitably qualified and experienced engineers to conduct the testing, calibration and updates required.	Precia Molen Ltd
The Provision of an accurate digital 3D model of the Belfast City	Up to 3 years	Up to £33,600	P Gribben	There is no other supplier that can offer this solution without significant duplication of resources, costs and time to build the Belfast data layers. VU.CITY already has a significant portion of city mapped, including 262,835 trees, accurate to height & canopy as well as 55,594 buildings.	VU.CITY

**Table 3: Modification to Contract**

<b>Title of Contract</b>	<b>Duration</b>	<b>Modification</b>	<b>SRO</b>	<b>Description</b>	<b>Supplier</b>
T1856 - Provision of a facilities management service at the Mary Peters Track	Up to 5 years	Additional 6 months & £65,000	D Sales	Contract extension required to allow sufficient time for Council to explore all possible options for the management of the site.	Athletics NI
T1892 Provision of play equipment inspections at Belfast City Council sites	Up to 5 years	Additional 3 months & £5,000	D Sales	Due to ongoing work in reviewing the scope and additional inspection work required under this contract additional time is required to finalise the Specification and associated tender documents	Play Services Ireland

**Table 4: Retrospective Single Tender Actions**

<b>Title of Contract</b>	<b>Duration</b>	<b>Value</b>	<b>SRO</b>	<b>Description</b>	<b>Supplier</b>
Annual engagement of the Institute of Revenues Rating and Valuation (IRRV), the professional body for local taxation, benefits and valuation	Up to 3 years	Up to £135,000	T Wallace	Specialist advice on rating matters including a review of the Council's Assessments in the Valuation List, advice on rate implications of investment projects	Institute of Revenues Rating and Valuation (IRRV)
Requirement for a Temp Solicitor (Maternity Cover - Conveyancing & Contracts)	Up to 9 months	Up to £76,476.11	N Largey	The existing contracted provider for T1792 Provision of Temporary Agency Resources: Matrix SCM have confirmed they are unable to fulfil the required role of Temp Solicitor (Maternity Cover - Conveyancing & Contracts) within the contractually agreed time period.	Hays Recruitment