

ACTIVE BELFAST LIMITED BOARD

Monday, 8th January, 2018

MEETING OF ACTIVE BELFAST LIMITED BOARD

(Held in the Lavery Room, City Hall)

Attendees

Directors: Mr. J. McGuigan (Chairperson)
Councillor Corr
Councillor McReynolds
Mr. P. Boyle
Mr. J. Higgins
Mr. C. Kirkwood
Mrs K. McCullough and
Mr. R. Stewart.

Officers: Mrs. R. Crozier, Assistant Director,
City and Neighbourhood Services Department;
Mr. N. Munnis, Partnership Manager; and
Mr. H. Downey, Democratic Services Officer.

Apologies

Apologies were reported on behalf Mr. M. McGarrity, Mr. N. Mitchell and Mr. G. Walls.

Minutes

The minutes of the meeting of 11th December were approved.

Matters Arising

The Board noted that a number of matters arising from the minutes had been listed on the agenda and would be considered over the course of the meeting.

Declarations of Interest

No declarations of interest were reported.

Overview of the Council's Sports Development Section

The Board was reminded that, at its meeting on 11th December, it had agreed that Mr. C. McCann, the Council's Leisure Development Manager, be invited to attend its next meeting in order to provide information on the work of the Leisure Development Unit.

Accordingly, he was welcomed by the Chairperson.

The Leisure Development Manager provided a comprehensive overview of the Unit's range of initiatives, many of which were delivered in partnership with other organisations and agencies and had been summarised within its Annual Report for 2016/2017. He pointed out that approval had been granted recently to formulate a new Sports Development Strategy, which would focus primarily upon the health and wellbeing and neighbourhood elements of the Belfast Agenda and that marginalised groups, such as women and girls, people with disabilities and those from the most deprived areas of the City, would continue to be targeted.

He then addressed a number of issues which had been raised by the Board by outlining the measures which were in place to assess the effectiveness of the various initiatives and confirmed that both he and the Partnership Manager met on a regular basis with GLL's Regional Community Sports Manager to discuss the co-ordination and delivery of programmes.

The Leisure Development Manager was then thanked by the Chairperson, following which the Board noted the information which had been provided.

Structure and Management of Future Board Meetings

The Board considered the structure and management of its future meetings and agreed that:

- i. it would continue to hold two meetings per quarter, with additional meetings, workshops etc. to be scheduled as and when required;
- ii. meetings would commence at 4.30 p.m., with GLL's representatives being admitted at 5.15 p.m., to allow for the Board to discuss GLL's reports in advance of them being presented;
- iii. the venue would alternate between the City Hall and GLL-managed facilities;
- iv. the agenda and associated documents would be circulated at least seven calendar days prior to a meeting; and
- v. a standing item be included on the agenda for each meeting informing Directors of any 'contract compliance' reports which were due to be presented at the next meeting and allowing them the opportunity to propose additional items. Items raised by Directors would, however, be subject to Board approval before being placed on the agenda and would be prioritised, when necessary, to manage effectively the volume and flow of monthly business.

KPIs and Format of Reports

The Board agreed that a working group be established to review the current KPI's and to identify others which might be included within the contract compliance monitoring Programme for 2018/2019. It was agreed that the working group should take into account the Board's desire to focus upon areas such as increasing the usage of centres, health outcomes, reaching traditionally underrepresented groups and GLL's marketing and communications performance.

The Partnership Manager confirmed that he would be seeking nominations to participate in that working group and that it would be the intention to formulate a revised KPI scorecard and supporting rationale in time for them to be considered by the Board at its meeting on 5th March. In addition, he undertook to forward to Directors a summary of the outcomes arising from the business development workshop which had taken place on 15th November.

The Board agreed also to affirm its previous decision requiring the data contained within the Performance and Contract Compliance report to be presented in future on a centre-by-centre basis.

Active Belfast Limited Work Plan

The Board noted that the Partnership Manager would submit to its next meeting details on a month-by-month basis of those scheduled reports which it was required to consider over the course of the coming year.

The Board agreed that the issue of whether it should or should not seek charitable status should be addressed as a matter of urgency.

Update on the Aquatic Strategy

The Partnership Manager reminded the Board that it had, over a number of meetings, been advised of the progress being made towards the delivery of a Belfast-wide Aquatics Strategy.

He circulated a copy of the draft strategy, which had now been endorsed by the Board, and confirmed that it would, upon being approved by the Council, be issued for public consultation.

The Board noted the information which had been provided and agreed that the Partnership Manager submit to its next meeting potential design options for an Active Belfast Limited logo to be used on the Strategy document and on other future publications/references.

Update on the Review of the Current Operating Model

The Board noted that it was anticipated that a report on the outcome of the independent review of the current operating model would be presented in February to the Strategic Policy and Resources Committee and in March to the Board.

Other Business

Next Meeting

The Board noted that its next meeting would take place at 4.30 p.m. on Monday, 5th March, with the venue to be confirmed in due course.

Chairperson