



<b>Subject:</b>	<b>Update on Contracts</b>
<b>Date:</b>	19th February 2021
<b>Reporting Officer:</b>	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
<b>Contact Officer:</b>	Noleen Bohill, Head of Commercial and Procurement Services

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Sometime in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	The purpose of this report is to: <ul style="list-style-type: none"><li>• seek approval from the Committee for tenders and Single Tender Actions (STA) over £30,000</li></ul> and to ask the Committee to: <ul style="list-style-type: none"><li>• note retrospective Single Tender Actions (STAs) and Contract Modifications under Delegated Authority.</li></ul>
<b>2.0</b>	<b>Recommendations</b>
	The Committee is asked to: <ul style="list-style-type: none"><li>• Approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (Table 1)</li><li>• Approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 2)</li></ul>

	<ul style="list-style-type: none"> <li>Note the award of retrospective STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 3)</li> <li>Note the modification to contracts in line with the Scheme of Delegation as detailed in Appendix 1 (Table 4)</li> </ul>
<b>3.0</b>	<b>Main Report</b>
	<u>Competitive Tenders</u>
3.1	Section 2.5 of the Scheme of Delegation states Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the council has approved the invitation to tender
3.2	Standing Order 60(a) states any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.
3.3	Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.
	<u>Single Tender Actions (STAs)</u>
3.4	<p>The following STAs are being submitted for approval:</p> <ul style="list-style-type: none"> <li>A 3 month contract for consultancy services with Deloitte at a cost of £47,000 to provide dedicated programme management resources and capacity to support Brexit Implementation Programme (Port Health).</li> <li>A 2 month Measured Term Contract for Mechanical Services including callout and repairs with WJM Building Services Ltd at a cost of £100,000. The STA is required due to a lack of available resources within the Property Maintenance unit following the freeze on recruitment and restructuring as part of the Covid-19 recovery. A replacement contract to be advertised in February 2021</li> </ul> <p>The following retrospective STAs were awarded:</p> <ul style="list-style-type: none"> <li>A 9 month funded contract awarded to MMAS &amp; OGU Architects at a cost of £60,000 for the appointment of an Integrated Design Team to provide design development services to support Covid19 Revitalisation Programme. The STA is required due to additional unforeseen funding from DfI/ DfC</li> <li>A 3 month funded contract awarded to Strategem at a cost of £10,000 to provide Strategic Support for the VCSE Panel and associated citywide network to increase</li> </ul>

	<p>participation by the third sector within Community Planning. The STA is required due to unforeseen resource pressures in the Strategy, Policy and Partnerships team</p> <ul style="list-style-type: none"> <li>• An urgent 7 week extension to a contract with Deepa Mann-Kler at a cost of £5,551. The requirement for the extension to the contract, the Provision of Replacement Christmas activity/animation at City Hall, was due to the continuing and changing restrictions imposed by the Covid19 situation.</li> <li>• A 3 month funded contract with Marsh Public Service Solutions at a cost of £9,570 to investigate the applicability / development of Doncaster Council's 'Complex Lives' approach to planning, commissioning and delivering services in tackling mental health, substance misuse and homelessness</li> </ul> <p><u>Modification to Contract term</u></p>
3.5	<p>The following contract terms were modified:</p> <ul style="list-style-type: none"> <li>• An increase in value of £93,000 to an existing contract (the Supply Erection Dismantling and Collection of Marques including Furniture and Supplementary Items for BCC Events (T1866)) due to the underestimation of the demand for events and other non-event related activities within departments</li> </ul>
	<b>Financial and Resource Implications</b>
3.6	The financial resources for these contracts are within approved corporate or departmental budgets
	<b>Equality or Good Relations Implications / Rural Needs Assessment</b>
3.7	None
<b>4.0</b>	<b>Documents Attached</b>
	<p>Appendix 1</p> <p>Table 1 - Competitive Tenders</p> <p>Table 2 - Single Tender Actions</p> <p>Table 3 - Retrospective Single Tender Actions</p> <p>Table 4 - Contract modification under Delegated Authority</p>