



Subject:	Standards and Business Committee: Programme of Work
Date:	26 October 2021
Reporting Officer:	John Walsh, City Solicitor / Director of Legal & Civic Services
Contact Officers:	Sarah Williams, Governance and Compliance Manager

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	The purpose of this report is to brief the Standards and Business Committee on its draft outline Programme of Work.
<b>2.0</b>	<b>Recommendations</b>
2.1	It is recommended that the Standards and Business Committee notes the attached draft Programme of Work and provides any feedback to officers.
<b>3.0</b>	<b>Main report</b>
3.1	<u>Background</u> Following the constitution of the Standards and Business Committee and the appointment of Members to it, a draft outline Programme of Work has been developed for the committee and is attached here as Appendix 1.

3.2	<p><u>Standards and Business Committee Programme of Work</u></p> <p>The outline programme of work sets out the issues that the Standards and Business Committee is expected to consider during 2021 / 2022. It is aligned to the Committee's Terms of Reference and is intended to help Members and officers plan their work.</p> <p>The programme will be regularly reviewed and updated to incorporate any new or emerging issues and is subject to change across the year accounting for any resource implications and / or matters arising from Members.</p> <p>In addition to the standing agenda items of apologies, agreeing and adopting the minutes of the previous meeting and declaring any interests, the attached appendix sets out those agenda items that will occur on a monthly, quarterly, six-monthly or annual basis or on an ongoing basis / as required.</p>
3.4	<p><u>Financial &amp; Resource Implications</u></p> <p>The committee is currently being serviced by existing resources within Governance and Compliance Services, including Democratic Services. A budget for the operation of this committee is being requested through the Revenue Estimates process.</p>
3.6	<p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>Any equality, good relations and rural needs assessments implications will be subject to the usual screening processes.</p>
<b>4.0</b>	<b>Appendices</b>
4.1	Appendix 1 – Draft Outline Programme of Work