



Subject:	Request to hold events in Parks June and July 2022
Date:	10th May 2022
Reporting Officer:	Rose Crozier, Director of Neighbourhood Services
Contact Officer:	Cate Taggart, Neighbourhood Services Manager

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	Committee is asked to note that Council has received several requests from event organisers to host events in a number of Belfast park locations in June and July 2022.
1.2	Applications have been received from: <ul style="list-style-type: none">• Finaghy Residents Association to host Finaghy Cultural Festival to take place between 9th – 13th June at Wedderburn Park• County Grand Orange Lodge of Belfast to host their annual Twelfth of July celebrations at Barnett Demesne and a service of remembrance at the Cenotaph in the grounds of the City Hall.

2.0	Recommendations
2.1	<p>The Committee is asked to grant authority for the applicants for the proposed events on the noted dates and to delegate authority to the Director of Neighbourhood Services to ensure the following:</p> <ul style="list-style-type: none"> • Negotiate satisfactory terms and conditions of use via an appropriate legal agreement prepared by the City Solicitor, including managing final booking confirmation date and flexibility around ‘set up’ & take down’ periods, and booking amendments, subject to: <ul style="list-style-type: none"> ○ The organisers resolving any operational issues to the Council’s satisfaction; ○ Compliance with Coronavirus restrictions in place at the time of the event; ○ meets all statutory requirements including Public Liability Insurance cover, Health and Safety, and licensing responsibilities, including terms and conditions of the Parks Entertainment License; a ○ shall consult with adjoining public bodies and local communities as necessary.
2.2	<p>Note that the above recommendations are taken as pre-policy position, in advance of the Council agreeing a more structure framework and policy for ‘Events’, which is currently being taken forward in conjunction with the Councils Commercial team.</p>
3.0	Main report
3.1	<p><u>Key Issues</u></p> <p>As with all the events that have been granted permission, delivery will be fully dependent on compliance with NIE restrictions and government guidelines at the time. Council officers and event organisers realise the situation remains fluid and, should the government guidance change, some events may need to be amended, postponed or even cancelled.</p>
3.2	<p>If agreed, the organiser will be required in advance of the event to submit an event management plan for approval by the Council and all relevant statutory bodies. This will include an assessment of how the event will impact upon the surrounding area and measures to mitigate these impacts. Where applicable this plan should also seek to address and provide adequate welfare support, including links with other service providers to deal with underage drinking.</p>

Finaghy Cultural Festival – Wedderburn Park: 09th – 13th June 2022

3.3 Finaghy Residents Group and Finaghy Community Association are both community development groups set up to improve the wellbeing of the residents in their local area. This event aims to bring the community back together as Covid19 restrictions ease. The residents group successfully ran this event for the first time last year and hope to build on its success in 2022.

3.4 Along with family fun activity such as fairground attractions; live music, food vendors and alcohol sales will all form part of the event schedule and therefore the organisers will be expected to comply with all licensing and food hygiene requirements.

The County Grand Orange Lodge of Belfast Twelfth of July Celebrations - Barnett Demesne: Tuesday 12 July 2022.

3.5 The Orange Institution is a Christian, cultural and historical organisation. The organisers have requested the use of Barnett Demesne to host the gathering in “the field” for speeches and prayers. The event has been hosted in Barnett Demesne since 2005 and requires the closure of a substantial proportion of the facility.

3.6 The County Grand Lodge will ensure that the site is left clean. A bond of £2,000 will be required should there be any physical damage to the site to reinstate it back to its original condition.

3.7 The County Grand Lodge book and pay for the use of Malone House.

3.8 There will be food vendors trading in Barnett Demesne and the organisers will be required to collect all food hygiene documentation and insurances from these vendors.

The County Grand Orange Lodge of Belfast Service of Remembrance – Cenotaph at City Hall: Tuesday 12 July 2022.

3.9 The parade will assemble at the Cenotaph from 10.15am leaving the City Hall at 10.50am on conclusion of the wreath laying ceremony. This service has been held in garden of Remembrance for many years and planning will take place between the organisers and the City Hall Function Management Team.

<p>3.10</p> <p>3.11</p> <p>3.12</p>	<p><u>Financial & Human Resource Implications</u></p> <p>The County Grand Orange Lodge book Malone House and the Cenotaph directly with the relevant departments and the appropriate fee for hire of the rooms is charged to the County Grand Lodge.</p> <p>A license agreement will be drafted for each of the events in respect of issues such as damage, health and safety and a bond of £2,000 will be required from the County Grand Orange Lodge.</p> <p><u>Asset and Other Implications</u></p> <p>Council officers will liaise with promoters in relation to any potential environmental impact from events. Where appropriate a reinstatement bond will be required to be paid to the council before the event to cover any reinstatement of grounds after the event.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>There are no known implications.</p>
<p>4.0</p>	<p>Appendices – Documents Attached</p>
	<p>None</p>